

PARTICIPATING BUILDER PROGRAM APPLICATION

The Participating Builder & Architect Committee (PBAC) is ideally looking for candidates that meet many criteria including, but not limited to, having a three (3) year history as a full-time residential general contractor as well as having completed at least one (1) residential project in the last twelve (12) months in the price range targeted for The New Albany Country Club Community.

Please complete the below application (including providing all required attachments and/or additional documentation) and submit it with the required non-refundable fee of \$400.00. The PBAC meets the last Thursday of each month (with the exception of holidays). You may contact the PBAC liaisons if you have any questions: Mark Reader, mreader@ohioequities.com or Brandy Cross, NewAlbany.Admin@ohioequities.com.

COMPANY INFORMATION

Name:			
Type: (check one)	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietorship
	<input type="checkbox"/> Other: _____		
Trade Name: (if different from above)			
Previous Name(s):			
Address:			
Phone:		Fax:	
Email:		Website:	

OFFICE / KEY PERSONNEL INFORMATION

Role/Title	Name	Phone	Email
Chairperson:			
President:			
Vice President:			
Secretary;			
Treasurer:			
Statutory Agent:			
Superintendent:			
Construction Manager:			
In-house Architect/Designer:			
Selections Person:			

GENERAL INFORMATION

A. How long has the company been in business under its current name? _____

If your company has been established for less than three (3) years, please explain: _____

B. How many residential units priced over \$400,000.00 has the company built and closed in central Ohio during the last five years:

Year	No. of Units	Average Price Range	Notes

C. What price range does the company plan to target in the New Albany Country Club Community? Please check all that apply.

- \$ 400,000.00 - \$ 500,000.00
- \$ 501,000.00 - \$ 750,000.00
- \$ 751,000.00 - \$ 1,000,000.00
- \$ 1,000,000.00 +

D. What product type will the company plan to build in the New Albany Country Club Community?

- Custom homes only
- Spec and custom homes

E. Is the company currently a member of the local Building Industry Association and/or Builder's Exchange?

- BIA: Yes No
- BE: Yes No

F. Is the company currently a "Registered Builder" member of the local Building Industry Association:

- Yes No

G. Please list any industry awards or special recognition, which the company or any principals of the company have received.

H. Are any of the company's officers, principals or employees licensed real estate brokers or sales agents?

- Yes No

If yes, please list names and brokerage firm where licenses are currently active. _____

I. Has the company or any of its officers or principals ever filed bankruptcy or been adjudicated as bankrupt within the past seven (7) years?

- Yes No

If yes, please explain. _____

J. Is the company or any of its officers or principals currently a defendant in any suits or legal actions?

- Yes No

If yes, please explain. _____

K. Is the company or any of its officers or principals currently in default on any loans or involved in any type of foreclosure proceedings?

Yes No

If yes, please explain. _____

L. Have any liens been filed against any of the company's projects in the last twelve (12) months?

Yes No

If yes, please explain. _____

M. Have any of the company's officers or principals ever been convicted of a felony?

Yes No

If yes, please explain. _____

CUSTOMER REFERENCES

Please list the five (5) most recent purchasers of your homes.
List New Albany Country Club Community homeowners first.

Customer Name:			
Address:			
Phone:			
Square Footage:		Price:	\$

Customer Name:			
Address:			
Phone:			
Square Footage:		Price:	\$

Customer Name:			
Address:			
Phone:			
Square Footage:		Price:	\$

Customer Name:			
Address:			
Phone:			
Square Footage:		Price:	\$

Customer Name:			
Address:			
Phone:			
Square Footage:		Price:	\$

FINANCIAL/BANKING REFERENCES

Lending Institution:			
Contact:			
Address:			
Phone:		Email:	

Lending Institution:			
Contact:			
Address:			
Phone:		Email:	

Lending Institution:			
Contact:			
Address:			
Phone:		Email:	

REALTOR REFERENCES

Please list those Realtors you do business with most often in central Ohio.

Realtor:			
Brokerage:			
Phone:		Email:	

Realtor:			
Brokerage:			
Phone:		Email:	

Realtor:			
Brokerage:			
Phone:		Email:	

SUPPLIER/SUBCONTRACTOR REFERENCES

Please list those you do business with most often in New Albany.

Brick Supplier:			
Contact:			
Phone:		Email:	

Lumber Supplier:			
Contact:			
Phone:		Email:	

Window Supplier:			
Contact:			
Phone:		Email:	

ADDITIONAL ATTACHMENTS REQUIRED

Attachment	Provided w/Application?	
A. Executed Master Agreement	<input type="checkbox"/> Yes	<input type="checkbox"/> No
B. Executed Construction Site Agreement	<input type="checkbox"/> Yes	<input type="checkbox"/> No
C. Detailed Homeowner's Warranty Program	<input type="checkbox"/> Yes	<input type="checkbox"/> No
D. Detailed Customer Service Follow-Up Program	<input type="checkbox"/> Yes	<input type="checkbox"/> No
E. Detailed Change Order Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
F. Proof of Public Liability Insurance Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No
G. Proof of Ohio BWC	<input type="checkbox"/> Yes	<input type="checkbox"/> No
H. Payment of Non-Refundable Application Fee (\$400.00)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

NOTES TO COMMITTEE

Any additional notes or details you feel are pertinent to the committee.

AUTHORIZATION

As an authorized agent of the company, the undersigned submits the above information and all attachments as being true and correct, and authorizes the PARTICIPATING BUILDER & ARCHITECT COMMITTEE and its representatives to utilize such information to request credit reports and to make such investigations concerning the undersigned, officers/principals and company as may be deemed necessary and prudent.

IN WITNESS WHEREOF, the undersigned have set their hands and seals hereto as of the day and year indicated under their signature.

BUILDER: _____, a(n) _____

Signature

Date

Print Name: _____

Title: _____